



ARCHWAY CLASSICAL ACADEMY

# CICERO

A Great Hearts Academy

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Dear Archway Cicero Families,

Welcome to the 2021-2022 academic year of Archway Cicero! In the interest of ensuring that all practical matters are in order as we shift into the 6th year of our school, please review this packet and familiarize yourself with the information herein. If you have any questions, don't hesitate to contact us. We are here to help.

- Informational & Vendor Options
- School Calendar – see website (Archway Cicero.org ...about us/contact us)
- Edukit - We highly suggest that each family take advantage of this bulk school supply program. Early bird ordering until June 15th/Final orders due July 11<sup>th</sup>. Itemized lists can be found on their website - [www.edukitinc.com](http://www.edukitinc.com) **No purchase can be made through Edukit after July 11<sup>th</sup>.**
- Consumable Book List  
*Please order appropriate consumables, refer to the attached list by grade level.*
- Uniform Policy (Vendor Information: Dennis Uniforms)
- Traffic Flow Map
- Lunch Ordering Information

If you have any questions, please let us know.

**Please note we are a pop culture free campus (Disney, Marvel, Lego etc.)**

Best,

Archway Classical Academy | CICERO Administration

**Consumables:**

Your child's class will utilize classic works of literature during the upcoming school year. At Great Hearts Academies, it has always been the tradition for students to develop a personal library of books that they mark in, keep and return to during their time at Great Hearts, and treasure for years to come. We call these books "Classics to Keep". Your child's class will utilize these classics during the upcoming school year. Parents and students are strongly encouraged to purchase these books for their own personal collections, so that they can mark them and keep them, allowing students to develop their own impressive personal library of classics over the course of their academic career with Great Hearts. For families who do not purchase the texts, their student will be given access to a copy of these books as part of their curriculum. Student should not mark in these books provided by Great Hearts and will be asked to return the books in good condition once their class has finished working with the book.

**THESE ITEMS ARE NOT COVERED BY YOUR BOOK DEPOSIT.**

**Alternate vendors:**

Families may purchase books and other school supplies from whichever vendor they choose. We only ask that all books match the ISBN's listed on our website. This ensures that students can all follow along on the same page when reading and discussing in class.

**Uniforms:**

Archway Cicero is proud to partner with Dennis Uniforms. See attached Uniform Policy.

We ask that families purchase all uniform items from Dennis Uniforms in order to ensure that the color and fit matches throughout our student body.

*If the cost of the uniform presents a financial hardship for your family, please contact us for assistance.*



# Archway Classical Academy | Cicero

## 2021-2022 Family Calendar

Full day M,T TH, F 7:40 - 2:40  
Early ;Release 7:40 -1:10pm  
Half day 7:40-11:40am

July 2021						
S	M	T	W	TH	F	SA
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2021						
S	M	T	W	TH	F	SA
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

November 2021						
S	M	T	W	TH	F	SA
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

January 2022						
S	M	T	W	TH	F	SA
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

March 2022						
S	M	T	W	TH	F	SA
27	28	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

May 2022						
S	M	T	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

August 2021						
5 First Day of School						
12 Curriculum Night K, 2nd and 4th, Spalding Parent Training 6:45-7:30						
19 Curriculum Night 1st, 3rd and 5th, Singapore Parent training 7-7:30						
20 Half Day Release: 11:40pm						

September 2021						
3 Half Day Release: 11:40pm 4						
6 NO SCHOOL - Labor Day \$						
13 NO SCHOOL: District Day \$						
16 NO SCHOOL: District Day						

October 2021						
7 Fall Concert K-2nd 7:45-8:45						
8 Fall Concert 3-5th 7:45-8:45						
8 Half Day Release: 11:40pm						
11-18 NO SCHOOL: Fall Break						

November 2021						
5 Half Day Release: 11:40pm 4						
11 NO SCHOOL - Veterans Day \$						
23 Half Day Release: 11:40pm 4						
24-26 NO SCHOOL (R&R) - Thanksgiving Break						

December 2021						
14-17 Half Day Release: 11:40pm						
20-31 NO SCHOOL: Winter Break (R&R)						

January 2022						
3-7 NO SCHOOL: Winter Break (R&R)						
10 School Resumes						
14 Half Day Release: 11:40pm						
17 NO SCHOOL - MLK/Civil Rights Day						

February 2022						
4 Half Day Release: 11:40pm						
18 Half Day Release: 11:40pm						
21 NO SCHOOL - Presidents Day						

March 2022						
10 Spring Concert K-2nd 7:45-8:45am						
11 Spring Concert 3-5th 7:45-8:45am						
11 Half Day Release: 11:40pm						
14-18 NO SCHOOL: Spring Break						

April 2022						
1 Half Day Release: 11:40pm						
15 NO SCHOOL (R&R)						

May 2022						
23-26 Half Day Release: 11:40pm						
25 5th Grade Promotion						
26 Last Day of School						
*Check school website for Summer office hours*						

June 2022						
10/28/20						

August 2021						
S	M	T	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

October 2021						
S	M	T	W	TH	F	SA
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2021						
S	M	T	W	TH	F	SA
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

February 2022						
S	M	T	W	TH	F	SA
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	1	2	3	4	5

April 2022						
S	M	T	W	TH	F	SA
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

June 2022						
S	M	T	W	TH	F	SA
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

No School

Important Dates

Early Release: 1 :10

Half Day Release: 11 :40



# ORDER *now!*

**Go to [www.edukitinc.com](http://www.edukitinc.com) by June 15, 2021 for best pricing.**

Archway Classical Academy - Cicero offers the EduKit program as a convenient option for busy families to order school supplies for the 2021/2022 year. EduKits include the supplies approved by our school.

Your student's EduKit will be delivered to your home shortly before school begins.

Extended online ordering is available through EduKit's Last Chance program from June 16 – July 11 for an additional fee and will be delivered to your home shortly before school begins.

Colleen MacDonald, [cmacdonald@archwaycicero.org](mailto:cmacdonald@archwaycicero.org) and  
Ginger Brooks, [gbrooks@archwaycicero.org](mailto:gbrooks@archwaycicero.org)

**AGAIN, THIS YEAR:** All EduKits will **INCLUDE** the **REQUIRED** Spalding Notebooks, Spalding Paper and Math Workbooks. The Phonogram Cards can be purchased separately, if needed, at check-out when you purchase your grade level kit.

Kits and Items	Price*
Kindergarten Kit	\$133.00
Grade 1 Kit	\$114.00
Grade 2 Kit	\$135.00
Grade 3 Kit	\$123.00
Grade 4 Kit	\$138.00
Grade 5 Kit	\$137.00
Phonogram Cards – Individual Size set of 87 – required for Grades K – 4	\$14.50
*Prices are valid on orders placed by 6/15/21.	
*Sales tax, if applicable, will be added at check out.	

Kindergarten	Title	ISBN
Literature	Mr. Popper's Penguins (optional: will be read aloud)	9780316058438
Literature	Mike Mulligan & His Steam Shovel (optional: will be read aloud)	9780395259399
Literature	Velveteen Rabbit- Margery Williams (optional: will be read aloud)	9780380002559
Literature	Little Bear	9780064440042
Literature	Mouse Soup	9780064440417
Literature	Mouse Tales	9780064440134
If you did not purchase an Edukit please use links below		
Writing	Spalding Primary Spelling/Vocabulary Notebook, 5/8 Pink - NB1	<a href="#">Click Here To Order</a>
Writing	Phonogram Cards - Individual Size set of 87	<a href="#">Click Here To Order</a>
Math	Earlybird Kindergarten CC Ed Txtbk A, EBCCTA	<a href="#">Click Here To Order</a>
Math	Earlybird Kindergarten CC Ed Txtbk B, EBCCTB	
1st Grade	Book Title	ISBN
Literature	The Frog and Toad Collection	9780060580865
Literature	Sam the Minuteman	9780064441070
Literature	Owl at Home	9780064440349
Literature	A Bargain for Frances	9780064440011
Literature	My Father's Dragon	9781453782057
If you did not purchase an Edukit please use links below		
Writing	Spalding Primary Spelling/Vocabulary Notebook, 5/8 Pink - NB1	<a href="#">Click Here to Order</a>
Writing	Phonogram Cards - Individual Size set of 87	<a href="#">Click Here to Order</a>
Math	Primary Mathematics CC Ed Workbook 1A, PMCCW1A	<a href="#">Click Here to Order</a>
Math	Primary Mathematics CC Ed Workbook 1B, PMCCW1B	

2nd Grade	Book Title	ISBN
Literature	Little House in the Big Woods	9780060581800
Literature	Charlottes Web	9780064400558
Literature	Boxcar Children	9780807508527
Literature	Sarah, Plain and Tall	9780062399526
Literature	The Cricket in Times Square	9780312380038
If you did not purchase an Edukit please use links below		
Writing	Spalding Spelling/Vocabulary Notebook, 5/8 Pink - NB1	<a href="#">Click Here to Order</a>
Writing	Phonogram Cards - Individual Size set of 87	
Math	Primary Mathematics CC Ed Workbook 2A, PMCCW2A	
Math	Primary Mathematics CC Ed Workbook 2B, PMCCW2B	
3rd Grade	Book Title	ISBN
Literature	Alice In Wonderland	9780553213454
Literature	Pinocchio (Puffin Classics)	9780141331645
Literature	Little House on the Prairie	9780064400022
Literature	The Lion, the Witch and the Wardrobe	9780064471046
Literature	The Little Prince	9780156012195
Literature	The Trumpet Swan	9780064408677
Literature	The Real Thief	9780312371456
Grammar	Well-Ordered Language Workbook 1A use code AWCicero21 for discount	<a href="#">Click Here to Order</a>
Grammar	Well-Ordered Language Workbook 1B use code AWCicero21 for discount	<a href="#">Click Here to Order</a>
If you did not purchase an Edukit please use links below		
Writing	Spalding Spelling/Vocabulary Notebook, 3/8 Blue - NB2	<a href="#">Click Here to Order</a>
Writing	Phonogram Cards - Individual Size set of 87	
Math	Primary Mathematics CC Ed Workbook 3A, PMCCW3A	
Math	Primary Mathematics CC Ed Workbook 3B, PMCCW3B	

4th Grade	Book Title	ISBN
Literature	Prince Caspian	9780064409445
Literature	Robin Hood -Yesterday's Classics	9780141329383
Literature	The Princess and the Goblin	9780141332482
Literature	The Wizard of Oz	9781593082215
Literature	Farmer Boy	9780064400039
Literature	Carry On, Mr. Bowditch	9780618250745
Grammar	Well-Ordered Language Workbook 2A <b>use code AWCicero21 for discount</b>	<a href="#">Click Here To Order</a>
Grammar	Well-Ordered Language Workbook 2B <b>use code AWCicero21 for discount</b>	<a href="#">Click Here To Order</a>
If you did not purchase an Edukit please use links below		
Writing	Spalding Spelling/Vocabulary Notebook, 3/8 Blue - NB2	<a href="#">Click Here To Order</a>
Writing	Phonogram Cards - Individual Size set of 87	<a href="#">Click Here To Order</a>
Math	Primary Mathematics CC Ed Workbook 4A, PMCCW4A	<a href="#">Click Here To Order</a>
Math	Primary Mathematics CC Ed Workbook 4B, PMCCW4B	
5th Grade	Book Title	ISBN
Literature	Where the Red Fern Grows	9780440412670
Literature	A Wrinkle in Time	9780312367541
Literature	The Secret Garden	9780064401883
Literature	Across Five Aprils	9780425182789
Literature	The Voyage of the Dawn Treader	9780064471077
Literature	Phantom Tollbooth	9780394820378
Grammar	Well-Ordered Language Workbook 3A <b>use code AWCicero21 for discount</b>	<a href="#">Click Here To Order</a>
Grammar	Well-Ordered Language Workbook 3B <b>use code AWCicero21 for discount</b>	<a href="#">Click Here To Order</a>
Spanish	Spanish/English Dictionary	9780877795193
If you did not purchase an Edukit please use links below		
Math	Primary Mathematics CC Ed Workbook 5A, PMCCW5A	<a href="#">Click Here To Order</a>
Math	Primary Mathematics CC Ed Workbook 5B, PMCCW5B	

## Uniform and Dress Code

ACA has a primary objective of developing a "community of learners," dedicated to the highest standards of academics and deportment. As such, a distinctive uniform is a unifying factor within our school community. It is also a visible signature of our school to the larger community, an indicator of our unity and of our pride of purpose. This is one of the most important functions of a uniform: it identifies its wearer as part of a distinctive group with a distinctive purpose. It is a reminder to its wearer of that purpose and of one's responsibility to that group.

The uniform is the basis of a dress code with a "professional," business-like standard. Our students should dress their best, look their best, and do their best. All clothing must be clean, neat, reasonably pressed, and in properly fitting condition. If a child is deemed to be wearing inappropriate attire, the parent will be notified, and a change of clothing may be required for attendance that day. If in doubt about the appropriateness of an article of clothing, check with the school office before purchasing. Good judgment exercised at home will be a learning activity for the child that will help to avoid embarrassment or wasted time at school. Decisions about the appropriateness of apparel may be referred to the Headmaster, whose judgment will be final. The Headmaster may make specific exceptions to the dress code, as demanded by particular religious customs.

If a student insists on rebelling by trying to beat the dress code, it will quickly become obvious to the faculty and Headmaster. Our desire is not to squash students' individuality, but to secure their commitment to a community of learners whose purpose, while at school, is not faddish coolness, or outlandishness, but scholarship and character development. We ask not only for the student's commitment to this concept, but for the parent's as well. The uniform and dress code of ACA support and reinforce our academic goals. The uniform assists us in staying focused on the true individuality offered by healthy dialogue and the development of the life of the mind for each student.

**Students must stay in uniform whenever they are on campus (including the parking lot) during a school day. This means arriving on campus fully in uniform and leaving campus fully in uniform (correct shoes, shirts tucked in, etc.). Students may only change out of uniform after school with teacher/coach permission to participate in an approved curricular or extracurricular activity that requires an immediate change in dress.**

### **Student Uniforms (Required):**

#### 1. Polo Shirt-Short or Long sleeve with school logo

- a. Color: White or Light Blue
- b. Fit: Shirt must always remain tucked in
- c. Vendor: Dennis Uniforms for all white or light blue shirts.

#### 2. Pants - Girls and Boys

- a. Color: Navy Blue
- b. Style: Flat front dress pants, no pleats, no jeans or cargo pants, with belt loops and a solid, dark belt
- c. Fit: Pants should reach the shoe but not drag on the ground. No excessively baggy or tight-fitting pants will be permitted. Pants should be worn at the waist with no undergarments visible. The slacks should have belt loops and a solid, dark belt should be used.
- d. Vendor: Any vendor who offers pants that are indistinguishable from the Dennis Uniform pants

#### 3. Jumper and/or Skort - K-2 Girls

- a. Color: Navy Blue
- b. Length: The skirt hem may be no higher than just above the knee, both in front and in back. Skirt hem should be within two inches of the ground when properly adjusted at the waist and kneeling on a level surface and may be longer if desired. Skirts must be worn at the waist.
- c. Dark spandex tight-fitting shorts must be worn under the jumper
- d. Vendor: Dennis Uniforms



#### 4. Skort and/or Skirt - 3-5 Grade Girls

- a. Color: Navy Blue
- b. Length: The skirt hem may be no higher than just above the knee, both in front and in back. Skirt hem should be within two inches of the ground when properly adjusted at the waist and kneeling on a level surface and may be longer if desired. Skirts must be worn at the waist.
- c. Dark spandex tight-fitting shorts must be worn under the skirt
- d. Vendor: Dennis Uniforms

#### 5. Shoes

- a. Color: The shoes should be solid white or solid black – this includes sole and shoelaces
- b. No colors on the shoes or soles (black shoes must have black soles and white shoes must have white soles)
- c. No neon or bright colored shoelaces (black shoes must have black laces and white shoes must have white laces)
- d. Style: Athletic (tennis, Keds) shoes. (No slip-ons or dress shoes)

#### 6. Boy's Socks

- a. Color: White or black to match the shoe
- b. Length: Ankle

#### 7. Girl's Socks Leggings

- a. Color: All white, white with Cicero plaid ruffle, or black to match shoes color
- b. Tights: Navy
- c. Length: Ankle or knee-high socks
- d. Leggings (worn under the skirt): Navy – must reach the ankle

### **Student Uniforms (Optional):**

#### 1. Shorts - Girls and Boys

- a. Color: Navy Blue
- b. Style: Flat or pleated front walking shorts. Shorts should fall mid-thigh and not be longer than the knee, with belt loops and a solid dark belt
- c. Fit: No excessively baggy or tight-fitting shorts will be permitted. Shorts should be worn at the waist with no undergarments visible. The shorts should have belt loops and a solid, dark belt should be used
- d. Vendor: Any vendor whose shorts are indistinguishable from the Dennis Uniform shorts

#### 2. Sweater

- a. Color: Navy blue with school logo
- b. Style: Vest, sweater, or cardigan (no hoods)
- c. Vendor: Dennis Uniforms

#### 3. Outerwear

Jackets may be worn to school for warmth but must be free of logos and messages. Jackets may only be worn before and after school and during recess.

*If the cost of the uniform presents a financial hardship for your family, please contact the school office for assistance.*

## OFFICE AND STUDENT HOURS; CAMPUS ACCESS

The school office is open from 7:30 a.m. – 4:00 p.m. every full day that school is in session and will be closed during parts of July. The school phone number is (480) 424-1790. Messages may be left on voicemail any time the phone is busy, or staff is out of the office. Messages left after hours will be returned the next working day. Also, families may contact the administration via e-mail (please see the Faculty & Administration Directory on our website). The school's fax number is (480) 434-6614.

The administration asks that non-urgent calls to the school office be made between 8:30 a.m. and 11:00 a.m. and between 1:00 p.m. and 2:15 p.m., since other times during the school day are “high-traffic” periods. Messages for faculty can be left with the front office.

**School starts daily at 7:40 a.m.** For safety reasons, students should not arrive on campus earlier than 7:20 a.m. nor stay later than 3:00 p.m. (even on the playground) unless they are attending an organized, adult-supervised program associated with the school. Children are not to be left unattended, so parents/guardians are to stay with their children until the supervisor arrives. Students are allowed into the classroom at 7:20 a.m. Students should be on campus by 7:30 a.m. but an earlier arrival is encouraged, allowing time to unpack in the classroom and take their seats by 7:35 a.m.

**School ends at 2:40 p.m.** Students who are not picked up by 3:00 p.m. will be taken to the school office. If you arrive after dismissal, please park and walk in to get your child. Repeatedly picking up students late from school is inconsiderate of those who are waiting. If a student has not been picked up an hour after the conclusion of dismissal and the parents/guardians cannot be reached, the school will need to call the nearest police precinct to make arrangements for the child.

Please note that, outside of scheduled school activities, students and parents/guardians should not enter the campus after hours, during holidays and breaks, or on weekends. For example, the school's outdoor athletic and playground facilities are not open to general student or family use except in the context of a school activity or event. Unauthorized presence of this kind may constitute trespassing.

# easy ways to shop for your uniform

GREAT HEARTS-ARCHWAY CICERO

## WELCOME TO DENNIS

We look forward to working with you this year! Since 1920, our family-owned company has provided top schools nationwide with high-quality uniforms, many of which are hand-sewn in our Portland, Oregon factory. If you need any help, our National Customer Service Department is just a phone call away: 800.854.6951

### SHOP ONLINE

[www.dennisuniform.com](http://www.dennisuniform.com)

Enter your school code:

QCQ

Or scan QR code:



### ORDER BY PHONE

National Customer Service:

**800.854.6951**

Hours (Pacific Time):

Mon-Fri 8am - 5pm

Extended hours in July and August

### ORDER BY MAIL OR FAX

FAX: 877.291.5480

135 SE Hawthorne Boulevard

Portland, OR 97214

Order forms available online.

### SHOP IN-STORE

3645 E. Indian School Road

Suite #1

Phoenix, AZ 85018

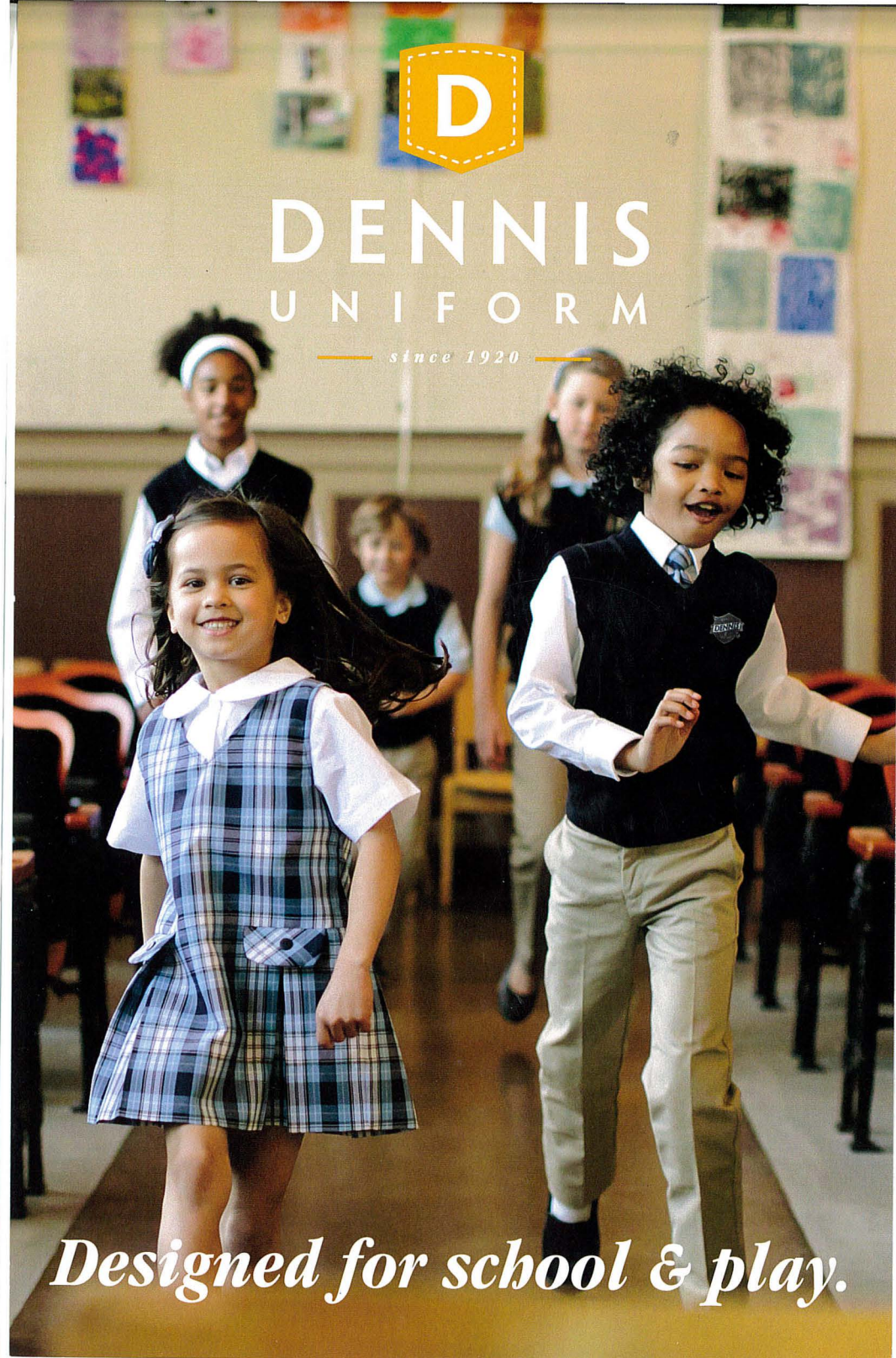
(602) 220-0302

Please contact  
for store hours



# DENNIS UNIFORM

— since 1920 —



*Designed for school & play.*





Current Exit: will be closed to ALL traffic.



Archway Cicero Traffic



Cicero Prep Traffic



All Traffic Entrance from East to Drop Off/  
Pick Up. No Left Turn from West



Cicero Prep Drop off/Pick Up Traffic Exit



Archway Cicero Drop off/Pick Up Traffic Exit

## **Lunch Ordering Information**

The Cicero Lunch Program is managed by our Parent Service Organization Lunch Committee. The program is run by volunteers and 100% of the profits go back to the Parent Service Organization to support Archway Cicero community events, services and teachers. The Lunch Program consists of pre-ordered, catered food delivered by food vendors chosen by the Lunch Committee based on student demand, vendor reliability and reasonable pricing. We rely on volunteers during the lunch period to assist in the distribution of food to our students.

### **NEW PARENTS**

1. Go To: <https://greathearts.boonli.com/login> – Please bookmark this page.
2. Click on Register: Password is **ACS20**, add account and profile(s) information.
3. Sign-in with your username & password.
4. To begin ordering, click on the calendar date.

### **RETURNING PARENTS**

Go To: <https://greathearts.boonli.com/login> – Please bookmark this page.

1. Sign-in with your username & password. If you do not remember your username, you will need to reach out to Boonli by email at [support@boonli.com](mailto:support@boonli.com).
2. Choose student(s) that needs location, add their grade for the new school year & click “update profile”.
3. Once all profiles are updated, you can begin placing orders.

# New Volunteer approval process

Dear Parents or Guardians,

Great Hearts has changed our volunteer approval process for the 21-22 school year. If you would like to be approved to volunteer next year at your school, please click on the link below. It should only take 10 minutes to fill out the information and you will receive an answer from our Raptor system within 48 hours. The cost is \$5.00. All volunteers must be approved through this process, no exceptions. Please note, when selecting the school it will not separate the Archway and Prep (except Scottsdale) The system will approve you for both schools. You can choose multiple campuses if that applies to your family. If you have any questions or concerns you can reach out to John Lund, Great Hearts Safety Manager at [jlund@greatheartsaz.org](mailto:jlund@greatheartsaz.org).

We look forward to seeing you on campus next year!

<https://www.greatheartsamerica.org/volunteer/>.